

The Charter Review Committee met on August 28, 2019, for their second review meeting at City Hall, 907 E Houston St, Cleveland, Texas.

MEMBERS PRESENT: Carolyn McWaters, Brent McWaters, J.R. Croley, Jennifer Bergman, Elaine Hamilton, City Attorney David Olson, City Manager Kelly McDonald, City Secretary Angela Smith

ATTENDEES PRESENT: Tracy McWaters

Board Chairperson Elaine Hamilton called the meeting to order at 5:30 pm and stated there is a quorum.

1. **Consider recommendations from Article I, II and III of the Home Rule Charter from the committee**

There were no real formal changes suggested except one change is to make the gender change on pronouns.

2. **Review and approve minutes from the June 26, 2019 Charter Review Meeting.**

Brent McWaters made a motion to approve the minutes as presented with the correction of Joe Bob Croley to reflect as J.R. Croley with a second from Carolyn McWaters. All members present voted "AYE". Motion carried.

3. **Review Article IV, V and VI for comment and recommendations**

J.R. Croley asked about section 4.01 – City Manager and that it states that the city manager must reside in the city limits and that our current city manager is not living here. It was commented that the time frame listed in 4.01 (C-6) "within a reasonable time after assuming office, the City Manager shall reside in the City limits of Cleveland" is not defined. City Attorney Olson commented that Ms. McDonald does live three miles outside of the city limits and that when she was hired as City Manager this was discussed and approved by the council at that time. She has been pursuing additional options within the city limits for a while now. Carolyn McWaters stated that she was on council at that time and that they did discuss where she lived and it did not matter. A suggestion was made that it be changed to *live within a five-mile radius*. Board members were reminded that the city is bound by the charter and it is not just guidelines as it is the city's constitution. Another recommendation was that since Cleveland is a hub, that a 10-mile radius outside city limits would be better. Board members were informed that the elections section is covered under state law and that it is in line with state law and no changes are needed. Finance section – budget and taxes are done by state law and the city's fiscal year starts 10/1. The city taxes are collected and assessed by the Tax Collector for the county.

4. **Discuss setting next meeting date**


Elaine Hamilton stated that Wednesday's are difficult for her as the Housing Board she is on also meets on Wednesdays. She requested that the meeting be moved to Thursdays. It was discussed that the next meeting would be held on Sept. 26, 2019 at 5:30 pm.

5. **Adjourn**

There being no further business to transpire, Elaine Hamilton made a motion for the meeting to be adjourned, with a second from J.R. Croley. Meeting adjourned at 5:55 pm. All members present voted "AYE". Motion carried.

PASSED AND APPROVED this 4th day of December 2019.

ATTEST:



Angela Smith, City Secretary TRMC



Elaine Hamilton, Chairperson