



Orientation City Council Meeting Minutes
907 E Houston, Cleveland TX 77327
City Council Chambers
July 13, 2023 10:00 AM

Danny Lee, Mayor
Desiree David, Mayor Pro-Tem
Julius Buckley, Position 1
Roscoe Warrick Jr., Position 2
Eddie Lowery, Position 3
Fred Terrell, Position 5

Scott Swigert, City Manager
Mary Ann Powell, Attorney
Alice Rios, City Secretary

MEETING AGENDA

Meeting started at 10:00 a.m. each department head and attendee was provided a binder and a flash drive for future reference. A presentation time slot was given to each department head. Lunch was provided as it was a working lunch Orientation. Over all a very successful meeting for everyone.

10:00am – 10:15am **Welcome & Introduction by: Danny Lee, Mayor**

10:15am – 11:00am **Legal Review by: Mary Ann Powell**

- A. Home Rule Charter
- B. Open Meetings Act

11:00am – 11:30am **Planning overview by: Scott Swigert**

- A. Comprehensive Plan
- B. Strategic Plan
- C. Compensation Study
- D. Municode

11:30am – 3:00pm **Departmental Overview**

- A. 11:30am – 11:45am Airport – Clay Dean
- B. 11:45am – 12:00pm City Engineer – Blake Barringer

12:00 pm – 12:15 pm (15 minute break / working lunch)

- C. 12:15pm – 12:30pm Civic Center – Ashleigh Broussard
- D. 12:30pm – 12:45pm Development Services – Danielle Lewis
- E. 12:45pm – 1:00pm EDC – Robert Reynolds
- F. 1:00pm – 1:15pm Finance Director – Pam Harrison
- G. 1:15pm – 1:30pm Fire Dept. – Sean Anderson

H. 1:30pm - 1:45pm Human Resources – Angela Valdez

I. 1:45pm – 2:00pm Interim City Secretary – Alice Rios

J. 2:00pm – 2:15 pm Library – Mary Cohn

K. 2:15pm – 2:30pm Municipal Court – Hannah Woods

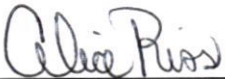
L. 2:30pm – 2:45pm Police Chief – Darrel Broussard

M. 2:45pm – 3:00pm Public Works – Roger Brookes


Meeting adjourned at 3:00 p.m.

Pass and approved this 19th day of September

ATTEST:



Alice Rios, City Secretary



Danny Lee, Mayor