

The Charter Review Committee met on June 26, 2019, for their initial review meeting at City Hall, 907 E Houston St, Cleveland, Texas.

**MEMBERS PRESENT:** Carolyn McWaters, Brent McWaters, Joe Bob Croley, Elaine Hamilton, City Attorney David Olson, City Manager Kelly McDonald, City Secretary Angela Smith

**MEMBERS ABSENT:** Jennifer Bergman

**ATTENDEES PRESENT:** Suzanne Bahan, J.D. Graves

Cleveland Mayor Pro-Tem Carolyn McWaters called the meeting to order at 5:35 pm and stated there is a quorum. City Attorney David Olson recommended that the board appoint a chairperson for the committee and the action can be formalized on the next agenda. Joe Bob Croley nominated Elaine Hamilton with a second from Brent McWaters. All members present voted "AYE". Nomination passed.

City Attorney Olson reviewed the outline of the charter review committee's expectations and duties.

**1. Review Article I, II and III of the Home Rule Charter for comment and recommendation**

Chairperson Hamilton advised the group that this first meeting is basically a conversation establishing the procedures of the group. The first three sections of the charter are basically boiler plate information with little changes needed. City Attorney Olson recommended that one change could be to fix gender words to be more gender neutral. He directed the City Secretary to add to future meetings an action item to review the prior meeting recommendations before going forward with the next section. As a reminder, what the committee is doing is not binding upon the council, it is just advisory. Council will review the committee's recommendation and will decide if they want to approve the amendments and hold a special election in May 2020. City Manager McDonald stated that there were no major changes last time the review committee met.

**2. Discuss setting next meeting date**

City Secretary Smith stated that the group would like to stay meeting on Wednesdays and that staff thought that July 31<sup>st</sup> would be a good date for the next meeting. City Attorney Olson said that he would send a redlined version of his comments to the City Secretary regarding state law and spelling errors but it would not have any proposition language listed yet. City Attorney Olson provided a synopsis of what a home rule city is versus a general law city. Having a couple of public hearings on any proposed changes was suggested.

**3. Adjourn**

There being no further business to transpire, Brent McWaters made a motion for the meeting to be adjourned, with a second from Carolyn McWaters. Meeting adjourned at 5:56 pm. All members present voted "AYE". Motion carried.

PASSED AND APPROVED this 28th day of August 2019.

\_\_\_\_\_/signed\_\_\_\_\_  
Elaine Hamilton, Chairperson

ATTEST:

\_\_\_\_\_/signed\_\_\_\_\_  
Angela Smith, City Secretary TRMC