

The Airport Board met on May 25, 2021 both in person at 907 E Houston, Cleveland TX and virtually using Zoom.com for an airport board meeting with Board Chair Bob Bartlett presiding.

MEMBERS PRESENT: Carolyn McWaters, Clay Dean, Bob Bartlett, Ronnie Danner, Danny Sullivan, and Frank Connally

ABSENT: Cassie Campbell (Yeager) and Mike McLennan

CITY EMPLOYEES: Angela Smith, Jennifer Jeude, Robert Reynolds, Bobby Pennington

ATTENDEES: Jack Stephens via Zoom, Fred Terrell

Board Chair Bob Bartlett called the meeting to order at 11:00 am and stated there was a quorum.

MEETING AGENDA

1. Pledge and members roll call

Board Chair Bartlett did roll call and stated they had a quorum with two members not present and led the pledge of allegiance to the US and Texas flags.

2. Consideration and possible action on the minutes of the May 25, 2021 Airport Board meeting

Board member Danner made a motion to approve the minutes as presented with a second by Board member McWaters. All members present voted "AYE". Motion carried.

3. Consideration and possible action on the letter of intent from Jack Stephens regarding new hangars opportunity

Mr. Stephens discussed his proposal with the board and answered questions.

Board member Danner made a motion to move forward with the agreement from Jack Stephens on the new hanger with a second by Board member McWaters. All members present voted "AYE". Motion carried.

City Manager Pennington stated that city staff will work out an agreement with Mr. Stephens and it will then go before city council for approval.

4. Consideration and possible action on written quote for work to be performed to find a short in the taxi/runway lights

Estimate from a company in New Caney for \$6,800. City Manager Pennington asked for it to be on the airport board agenda. The runway is more a priority with TxDOT and lights were not. The quote is for a company to find the short in the line which is a direct burial line. It is a city project and paid for by the city so three quotes will be needed per our purchasing policy. Originally thought it would be \$2,000 but it is higher now. The company has done work at the airport before. Clay Dean said that the contractor can find the short rather quickly because they are on the same line (all lights). May find it in 2 hours but may have to dig up. Do you have approved people from the city that are already approved to work at the airport? City Manager Pennington said that he would work with Clay on this issue. Mr. Dean said he is taking a lot of heat on this issue. This is something that we need to move on fast.

Board member Connelly made a motion to move forward with the repair and get additional two quotes with a second by Board member Donnelly. All members present voted "AYE". Motion carried.

5. Update to board on TxDOT Airport grant Project

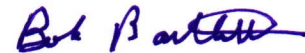
KSA is handling the project proposed to be done in January. Clay said no taxiway lights on drawings for this project. The asphalt is fine and can be switched out to fix the lights would be a better option per Mr. Dean. The design is not bid out yet. KSA will be contacted to see if this can be exchanged.

6. Discussion on airport master plan

Last plan was in 1984 and it is time to look for a master plan. Potentially look for a service road behind the facility on the east side stated City Manager Pennington. Would like to see a 6,000 foot runway in the future. No action taken.

7. Adjourn

With no other business to transpire a motion to Adjourn was made by Board member Danny Sullivan with a second from Boardmember Ronnie Danner. The meeting adjourned at 11:38 a.m.



Bob Bartlett, Board Chair

ATTEST:



Angela Smith, City Secretary TRMC