

The Cleveland Economic Development Corporation met virtually using Zoom due to COVID-19 social precautions on June 22, 2020, for their monthly meeting with Board President Fred Terrell presiding.

MEMBERS PRESENT: Board President Fred Terrell, Boardmembers Carolyn McWaters, Marilyn Clay, Kelly Jenkel-Axton, Andrew Bounds, Michele Wyatt, and Patrick Casarez

EMPLOYEES: Kelly McDonald, Bobby Pennington, Rod Hailey, Jennifer Jeude, and Robert Reynolds

ATTENDEES: Assistant City Attorney Derra Purnell, Bob Bartlett plus viewers on Zoom and/or Facebook Live

Board President Terrell called the meeting to order at 6:00 pm and stated there was a quorum.

1. Invocation, Pledge and Roll Call

Andrew Bounds gave the invocation and no pledges were done since on Zoom.

2. Public Comments

No comments were provided or received during live event during this section nor were received by the City Secretary via email as stated on the agenda.

REPORTS

3. Reports and comments from Directors and Staff

Marilyn Clay spoke about the tour of Sharp International that she went on recently. She was very impressed and that Sharp has hired 20 employees and are planning on hiring additional employees.

4. Summary of monthly business prospect report by EDC Director Robert Reynolds

Robert Reynolds stated that BNSF has been working from home and that they have some changes in their organization with some cutbacks. But they are still moving forward in Cleveland. Quiktrip is moving forward and Houston Plywood is moving slowly and Verdegen in staying in touch.

5. Update on EDC Projects and business prospects from Director Reynolds on but not limited to:

- i. Fuel tank for the Cleveland Municipal Airport.

Director Reynolds gave an update on the fuel tank.

CONSENT AGENDA

6. Approve minutes from the May 18, 2020 business meeting

7. Approve financial statements

8. Approve bill payments

Boardmember Casarez made a motion to approve consent agenda items 6-8 with a second from Boardmember Clay. All members present voted "AYE". Motion carried.

DISCUSSION AND ACTION

9. Discuss and consider airport future growth and expansion

Robert Reynolds communicated that they need additional hangers and it is about three years out but we can start laying out the plans now. Also spoke on a courtesy car at the airport for people to use when they are flying in. The hangers talked about could be extra wide hangers –

75x70 hangers to fit corporate airport. Bob Bartlett will get numbers and provide to EDC at the next meeting. There is also a need for the latest survey of the land that EDC owns. Assistant City Manager/Finance Director Pennington stated that the three hangers were done with bond money with sewer/water 2017 for \$1,720,930 and will be paid off by FY2026. Yes, there are grants available with TxDOT for 90/10 matches and staff is reviewing. City Manager McDonald stated on the courtesy car, the city can use an older model police vehicle as the police department has several new vehicles coming in so one can be rotated out. Carolyn McWaters commented that at the last Airport Board Meeting, it was mentioned that the airport could use a nice new sign.

10. Discuss and consider funding for a street banner associated with COVID-19 Task Force

Fred Terrell spoke about the \$100,000 credit back on the businesses' water bills, only \$87k was used so there is some money left-over that can be used for the street banner. The banner would be across the road at Martin Chevy and HEB area and to promote shopping local, etc. The permit with TxDOT is for 30 days for across the street banners. Robert Reynolds showed an example of the banner. The quote is for a 4 ft high by 36-foot-long sign for \$1,849.95 from JR Signs. A question was asked what has the COVID-19 Task Force done so far and Fred Terrell provided an update.

Boardmember Wyatt made a motion to approve the funding requested for the street banner in the amount of \$1,849.95 associated with COVID-19 Task Force.

Prior to a second being made, it was asked if additional bids had been received and the reply was yes, they got several prices but this was the latest one.

Boardmember Bounds seconded the motion made and all members present voted "AYE". Motion carried.

City Manager McDonald spoke about the masks that were still available. They were bought earlier in conjunction with the school district as 50/50. The city gave away masks to over 100 vehicles about two weeks ago and are still trying to filter out to other businesses as we still have more masks to giveaway. A suggestion was to pass them out at the water window. Marilyn Clay and Kelly McDonald spoke about the upcoming grocery giveaway that is sponsored by the City and Christine Shippey.

11. Discuss and consider approving attendance at the TEDC Fall Basic Economic Development Course to be held on Oct. 27-30, 2020 in Ft. Worth Texas

It is strongly recommended for new members to attend as it is good training. Andrew Bounds stated he has a conflict with the dates so he will not be able to attend.

Boardmember McWaters approved the names of Michele Wyatt, Marilyn Clay, Patrick Casarez, and Robert Reynolds to attend the training with a second by Boardmember Bounds. All members present voted "AYE". Motion carried.

Closed Executive Session

12. Closed Executive Session

- a. Texas Government Code Sec. 551.072, Deliberations about the sale, purchase, exchange, lease, or value of real property.
- b. Texas Local Government Code 551.087, Deliberation Regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

EDC left for executive session at 7:02 pm.

13. Return to Open Session

- a. Take action as needed from Executive Session

EDC returned to open session at 8:25 pm with no action being taken from executive session.

Adjourn

There being no further business to transpire Boardmember Wyatt made a motion for the meeting to be adjourned with a second by Boardmember Clay. Meeting adjourned at 8:28 pm.

PASSED AND APPROVED this 27th day of July 2020.


 Board President Fred Terrell

ATTEST:


 Angela Smith, City Secretary TRMC