

The Cleveland Economic Development Corporation met in regular session on April 23, 2018, in the Council Chambers at City Hall, 907 E. Houston, Cleveland, Texas with Board President Brad Browder presiding.

MEMBERS PRESENT: Board President Brad Browder, Boardmember Marilyn Clay, Boardmember Fred Terrell, Boardmember Kelly Jenkel-Axton, Boardmember Carolyn McWaters, Boardmember Robert Reynolds, J. Rice, Consultant, City Secretary Angela Smith

MEMBERS ABSENT: Boardmember Alfred Anderson

VISITORS PRESENT: Kelly McDonald, Rod Hainey, Bobby Pennington, Jim Carson, Freida Joyce, Katy Thormer

Board President Browder called the meeting to order at 6:00 p.m. and stated there was a quorum. Boardmember Anderson was absent.

1. Invocation, Pledge and Roll Call.

J. Rice gave the invocation and Board President Browder led the Pledge of Allegiance to the US flag and to the Texas flag.

2. Approve minutes from March 26, 2018 Meeting

Boardmember Terrell asked for a correction on item number 9, under members voted, his "NAY" vote was missing.

Boardmember Terrell made a motion to approve the March 26, 2018 minutes with the correction noted with a second from Boardmember Clay. All members present voted "AYE". Motion carried.

3. Review and approve financial statements for March 2018.

The financial statements were presented to the boardmembers by Assistant City Manager/ Finance Director Bobby Pennington for review and approval.

Boardmember Clay made a motion to approve the March 2018 financial statements with a second from Boardmember Jenkel-Axton. All members present voted "AYE". Motion carried.

4. Review and approve bill payments

Assistant City Manager/Finance Director Pennington presented for approval to the Board the monthly bill payments. In the easement for waterline transaction with Mr. Whitson the tree removal was part of the agreement as we agreed to clean up the fence line – this relates to the payment for Ramiro Perez. Mr. Pennington and City Manager McDonald attended a webinar today with Retail Coach. They provided interesting data already with more to come.

Ramiro Perez	\$ 6,300.00
City of Cleveland	\$ 600.00
Precision Lawns	\$ 4,010.00
The Retail Coach	\$15,000.00
City of Cleveland	<u>\$ 517.14</u>
TOTAL	\$26,427.14

Boardmember Reynolds made a motion to approve bill payments as presented with a second from Boardmember Terrell. All members present voted "AYE". Motion carried.

5. Review and approve survey only permission for Oneok Pipeline/Sun Coast Land Services to survey A24 D Donaho, Tract 1, Acres 153.1539, Parcel ID#225708 for possible pipeline project

This is on the south section of the Industrial Park. They are asking for permission to do survey activity only.

Boardmember Clay made a motion to approve the request for survey only permission for A24 D Donaho, Tract 1, Acres 153.1539, Parcel ID#225708 with a second from Boardmember McWaters. All members present voted "AYE". Motion carried.

6. Review and approve annual membership to ARCIT for \$395

Boardmember Reynolds made a motion to approve the membership cost with ARCIT for \$395 request with a second from Boardmember McWaters. All members present voted "AYE". Motion carried.

7. Discuss and take action on moving May 2018 monthly meeting date due to Memorial Day holiday

Boardmember Jenkel-Axton stated that May 21st date is not good for her as she has the school board meeting.

Boardmember Clay made a motion to move the May 28, 2018 meeting to May 21, 2018 due to the Memorial Day holiday with a second from Boardmember Reynolds. All members present voted "AYE". Motion carried.

8. Hear summary monthly business prospect report

J. Rice commented that the report hasn't changed except for the last one on the list was added but we did not meet their criteria.

9. Public Comments

Jim Carson presented the Chamber update.

Agenda items 10 & 11 were not needed and therefore not used during the meeting.

10. Closed Executive Session under Tx Govt Code Section 551.072 & 551.087

- Discuss real estate in accordance with the Open Meetings Act, TX Govt. Code Section 551.072.)
- Discuss or deliberate regarding commercial or financial information that has been received from a business prospect that the EDC seeks to have locate, stay or expand in or near the City of Cleveland and with which the EDC is negotiating and to deliberate the offer of a financial or other incentive to such business prospect, all as authorized by Sec. 551.087, Texas Government Code.

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11. Return to Open Session.

- Consider purchase, sale, appraisal and option on real estate and/or procurement of related legal, surveying or environmental assessment assistance and/or consider incentives for business from Item 10, Executive Session, if necessary.

12. Reports and comments from Directors and staff

- Boardmember Reynolds – excited about the progress in the city.
- City Secretary Smith – gave City’s General Election update.
- Boardmember McWaters – the Taste of Cleveland turned out great.
- Boardmember Jenkel-Axton – spoke about parking lot at HEB.
- City Manager McDonald – gave calendar of upcoming events.

13. Adjourn

There being no further business to transpire, Boardmember Clay moved that the meeting be adjourned, with a second from Boardmember McWaters. Meeting adjourned at 6:47 p.m. All members present voted "AYE". Motion carried.

PASSED AND APPROVED this 21st day of May 2018.

_____/signed_____
Brad Browder
Board President

ATTEST:

_____/signed_____
Angela Smith, City Secretary