

The Cleveland Economic Development Corporation met on March 25, 2019, for their monthly meeting at City Hall, 907 E Houston St, Cleveland, Texas with Board President Brad Browder presiding.

**MEMBERS PRESENT:** Board President Brad Browder, Boardmember Fred Terrell, Boardmember Kelly Jenkel-Axton, Boardmember Niki Coats, Boardmember Carolyn McWaters, and J. Rice, Consultant.

**ABSENT:** City Secretary Angela Smith, Boardmember Robert Reynolds and Boardmember Clay

**VISITORS PRESENT:** Aaron Farmer, Kyle Cofer, Betty Russo, Bobby Pennington, Kelly McDonald, Rod Hainey, Jim Carson, and Caitlyn Stutts

Board President Browder called the meeting to order at 6:00 pm and stated there is a quorum.

**1. Invocation, Pledge and Roll Call.**

Fred Terrell gave the invocation and Brad Browder led the Pledge of Allegiance to the US flag and to the Texas flag.

**2. Oath of Office ceremony for Niki Coats – new board member**

City Manager McDonald gave the oath of office to Niki Coats.

**3. Closed Executive Session**

**a. Consultation with Attorney under Texas Local Government Code 551.071**

**b. Discuss or deliberate regarding commercial or financial information that has been received from a business prospect that the EDC seeks to have locate, stay or expand in or near the City of Cleveland and with which the EDC is negotiating and to deliberate the offer of a financial or other incentive to such business prospect, all as authorized by Sec. 551.087, Texas Government Code.**

EDC left for closed session at 6:03 pm

**4. Return to Open Session**

**a. Consider purchase, sale, appraisal and option on real estate and/or procurement of related legal, surveying or environmental assessment assistance and/or consider incentives for business from Executive Session, if necessary.**

EDC returned to open session at 7:12 pm. No action needed.

**5. Approve minutes from the February 25, 2019 meeting**

Boardmember McWaters made a motion to approve the minutes as presented with a second from Boardmember Terrell. All members present voted "AYE". Motion carried.

**6. Review and approve financial statements**

The monthly financial statements were presented to the boardmembers by Assistant City Manager/ Finance Director Bobby Pennington for review and approval.

**7. Review and approve bill payments**

Assistant City Manager/Finance Director Pennington presented for approval the monthly bill payments.

City of Cleveland	\$ 600.00
Precision Lawns	\$4,010.00

Pueblo Viejo Restaurant	\$ 279.80
Easy Street Florist	\$ 330.00
ARCIT	\$ 395.00
Commeccodev, LLC	\$ 362.50
SHEO	\$ 327.25
City of Cleveland	<u>\$1,507.01</u>
	\$7,811.56

Boardmember McWaters made a motion to approve the bill payments as presented with a second from Boardmember Reynolds. All members present voted "AYE". Motion carried.

**8. Review and approve quarterly investment report for period ending December 31, 2018**

Assistant City Manager/Finance Director Pennington reviewed the report and there were no questions.

Boardmember Terrell made a motion to approve financial statements, bill payments as presented and quarterly investment report for period ending December 31, 2018 with a second from Boardmember McWaters. All members present voted "AYE". Motion carried.

**9. Discuss and consider access only request from Sunoco Pipeline L.P. for tract # TX-LI-034.000, 0000024 D Donaho, Tract 107, Acres 117.3207, physical address is 672 County Road 2204.**

Mr. Pennington spoke about the request. Public Works Director Hainey advised that the line runs east/west. EDC was reminded that this is for survey only.

Boardmember Coats made a motion to approve survey only request from Sunoco Pipeline for tract #TX-LI-034.000 with a second from Boardmember Terrell. All members present voted "AYE". Motion carried.

**10. Hear summary monthly business prospect report**

Mr. Pennington reviewed the report for the board.

**11. Public Comments**

None

**12. Reports and comments from Directors and staff**

- Kelly Axton-Jenkel – they have had 20 more students since last week. The name of the new elementary is Cottonwood.
- Carolyn McWaters – reported for the train depot committee that Kellan Garvey is selling to Bobby Howell.
- Niki Coats – reported that the old Georgia Pacific mill is having some engineering being done and vessels are moved in.
- Kelly McDonald – CYBA installed vent hood and fryers in the concession stand for approximately \$6,800 at the sports park.
- Robert Reynolds - Gave update on t-ball fields.

**13. Adjourn**

There being no further business to transpire, the meeting adjourned at 7:33 pm.

PASSED AND APPROVED this 22nd day of April 2019.

\_\_\_/signed/\_\_\_\_\_  
Brad Browder, Board President

ATTEST:

\_\_\_/signed/\_\_\_\_\_  
Angela Smith, City Secretary