



## **Invocation, Pledge, and Roll Call**

___ Richard Boyett, Mayor	___ City Manager
___ Carolyn McWaters, Position 1 Mayor Pro-Tem	___ Assistant City Manager/Finance Director
___ Marilyn Clay, Position 2	___ City Secretary
___ Fred Terrell, Position 3	___ City Attorney
___ Jennifer Bergman, Position 4	
___ Danny Lee, Position 5	

Notice is hereby given of the Monthly City Council Meeting and Public Hearings to be held on **September 15, 2020, at 6:00 pm both in person & virtually** due to the need to social distancing and protection of council and the public. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization of Title 5, Chapter 551 of the Texas Government Code.

The public will be allowed to be physically present at this meeting and the meeting will also be available virtually to members of the public and allow for two-way communications for those desiring to participate virtually.

**The City will be using a telephone/video conferencing tool called ZOOM to make the meeting available to the public. You have several options to participate.**

- 1) Phone in at 346-248-7799 US (Houston) and enter Meeting ID 847 2054 6961**
- 2) Use the link - <https://us02web.zoom.us/j/84720546961>**
- 3) Download the ZOOM app on your phone and enter Meeting ID 847 2054 6961 to join**

A recording of the telephone/video meeting will be available to the public in accordance with the Open Meetings Act on the city's website – [www.clevelandtexas.com](http://www.clevelandtexas.com) as soon as electronically possible.

The agenda packet will be accessible to the public as a PDF format at the following link <https://www.clevelandtexas.com/agendacenter> under *City Council - September 15, 2020*. The meeting will also be shown on Facebook Live on the City's Facebook account at [facebook.com/cityofclevelandtx](https://facebook.com/cityofclevelandtx).

For more information or questions concerning the teleconference, please contact the City Secretary's office at 281-592-2667.

*Members of the Cleveland Economic Development Corporation Board (EDC) may be attending and participating. If a quorum of EDC is present, then this meeting of the Cleveland City Council shall also be a meeting of the Cleveland Economic Development Corporation.*

## **Public Hearing – Proposed Budget FY20-21**

1. Open Public Hearing on Proposed Budget for FY20-21
2. Consider council action on proposed budget
3. Close public hearing

## **Public Hearing – Proposed Tax Rate FY20-21**

4. Open Public Hearing on Proposed Tax Rate for FY20-21
  - a. *Vote on the tax rate should be done on September 16, 2020 at 3:00 pm via a Zoom only meeting*
5. Close public hearing

## **Public Hearing – CDBG MIT Application**

6. Open public hearing regarding submission of an application to the Texas General Land Office (GLO) for a Community Development Block Grant Mitigation (CDBG-MIT) grant.
7. Close public hearing

## **Presentations and Comments**

8. Presentation of Retirement Plaque for outgoing City Manager Kelly McDonald
9. Presentation of Employee Service Award for September 2020
10. Public Comments.

Any person with City related business may speak to Council. In compliance with the Texas Open Meetings Act, the City Council may not discuss, or vote on any matter raised in public comments unless it is specifically on the agenda. To speak during a council meeting, you must be recognized by the Presiding Officer. **PUBLIC COMMENT WILL BE LIMITED TO THREE MINUTES.**

### **Zoom Meeting Public Comments Instructions**

- a. *If you are attending via Zoom you can comment to the host when we open the floor for public comments section*
  - b. *If you emailed your request for public comment, then the City Secretary will inform the council of your request.- Email request prior to 5:30 pm on Sept 15<sup>th</sup> to [asmith@clevelandtexas.com](mailto:asmith@clevelandtexas.com) is required.*
  - c. *The Council is not required to reply during public comments*
11. Reports and comments from City Council, Mayor or City staff.  
Regarding matters appearing on the agenda; recognition of community members, city employees, or upcoming events.

## **Consent Agenda**

*(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

12. Consider minutes from City Council meetings held on Aug 4, 11, 18, 21, 2020
13. Consider monthly financial report

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14. Consider request for Dayton Street closure between Washington and N San Jacinto and N. San Jacinto Ave between The Spot and Boothe St. for Chamber's Rock N Ride event being held on November 14, 2020
15. Consider approval of annual TxDOT Grant for Routine Airport Maintenance Program (RAMP) and designation of the City Manager as the Sponsor's authorized representative
16. Consider quarterly investment report for period ending June 30, 2020
17. Consider resolution amending designated persons authorized to sign on City related bank accounts
18. Consider TexPool & City of Cleveland resolutions amending authorized representatives for City of Cleveland's TexPool accounts

### **Budget Discussion and Action**

19. Discuss proposed budget for FY 2020-2021
20. Consider an ordinance adopting the budget of the City of Cleveland for the fiscal year beginning October 1, 2020 and ending September 30, 2021
21. Consider annual review of the Investment Policy and Investment Strategy and approval of resolution for same

### **Discussion and Action**

22. Consider approval of contract from BRW for awarded engineering bid for the new fire station
23. Consider the scoring committee's recommendation and award bid from the Request for Qualifications for Administrative Service Provider for the Texas Community Development Block Grant (TCDBG) Mitigation Program and authorize City Manager to execute a contract for services after review by City Attorney
24. Consider the scoring committee's recommendation and award bid on the Request for Qualifications for Engineering/Architect/Surveyor bid process for the Texas Community Development Block Grant (TCDBG) Mitigation Program and authorize City Manager to execute a contract for services after review by City Attorney
25. Consider petition to change Field Street, AKA Field Avenue to James D. Duncan Sr, Ave and approve a resolution of the same
26. Discussion with HR Green on the status of the Water Plant No 2/SCADA project and Principal Plant Services, consider funding options and consider amendment no. 4 to Professional Services Agreement with HR Green in the amount of \$34,200 for the Water Plant No 2/SCADA project due to project scope change as a result of aquifer issues
27. Consider acceptance of storm sewer and paving for Section 1 of Pinewood Trails (LGI) and start the one (1) year maintenance period as of August 10, 2020
28. Consider change order no. 2 for Excel Construction for an approval of the amount of \$3,600 for two additional plates for sidewalk trenches on the Downtown Phase I project
29. Consider change order no. 3 from Insituform Technologies LLC for the TxCDBG 7218080 Sanitary Sewer grant project in the NET amount of \$13,917.77 for project modifications
30. Consider nomination to the Liberty County Agricultural Advisory Board for two-year term.
31. Consider nomination for the Liberty County Appraisal Review Board for two-year term.

32. Consider casting official vote for nominated candidates for Places 1-4 for a six-year term on the TML Intergovernmental Risk Pool Board of Trustees
33. Consider discussion of current policy on COVID-19 disconnects for water service and monetary risks associated with continuation on non-payment

### **Executive Session**

*The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.*

*Council will leave the public Zoom meeting and conduct the Executive Session separately. They will return back to the Zoom meeting after the Closed Executive Session is completed.*

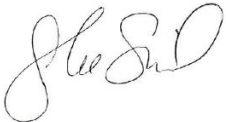
34. Closed Executive Session under Texas Local Government Code 551.071 for Consultation with Attorney.
35. Closed Executive Session under Texas Local Government Code 551.074, Personnel Matters, to deliberate the duties, responsibilities, performance and compensation for the appointment of an Interim City Manager

### **Return to Open Session**

36. Consider action regarding the appointment and compensation of an Interim City Manager
37. Take action on any additional items from executive session as needed.

### **Adjourn**

I certify that the above Agenda was posted at City Hall, 907 E. Houston, and the City's website on September 11, 2020 by 5:00 pm.



Angela Smith, TRMC  
City Secretary/HR Manager