



**Monthly EDC Meeting
City Hall-Council Chambers
907 E Houston, Cleveland 77327
In-Person and by Zoom Meeting
September 28, 2020 – 6:00 pm**

This will be an in-person meeting as well as virtually as Zoom. Masks are required to be worn if attending in person, social distancing is also being practiced by limiting the number of people able to gather in the council chambers per the Governor's order limiting gatherings.

EDC will be using a telephone/video conferencing tool called ZOOM to make the meeting available to the public. You have several options to participate.

- 1) Phone in at 346-248-7799 US (Houston) and enter Meeting ID 897 4927 4684
- 2) Use the link - <https://us02web.zoom.us/j/89749274684>
- 3) Download the ZOOM app on your phone and enter Meeting ID to join 897 4927 4684

The agenda packet is accessible to the public as a PDF format at the following link <https://www.clevelandtexas.com/agendacenter> under *Economic Development Corp –Sept 28, 2020*. The meeting will also be shown on Facebook Live on the City's Facebook account at <facebook.com/cityofclevelandtx>.

For more information or questions concerning the teleconference, please contact the City Secretary's office at 281-592-2667.

Presentations and Comments

1. Invocation, Pledge and Roll Call
2. Public Comments.

Any person with EDC related business may speak to the board. In compliance with the Texas Open Meetings Act, the EDC Board may not discuss, or vote on any matter raised in public comments unless it is specifically on the agenda. To speak during a EDC meeting, you must be recognized by the Presiding Officer. **PUBLIC COMMENT WILL BE LIMITED TO THREE MINUTES.**

In person – must complete a public comment request form and turn into the City Secretary prior to the meeting starting.

Zoom Meeting Public Comments Instructions

- a. *If you are attending via Zoom, you can comment to the host when we open the floor for public comments section*
- b. *If you emailed your request for public comment, then the City Secretary will inform the board of your request. - Email request prior to 5:30 pm on Sept 28, 2020 to asmith@clevelandtexas.com is required.*
- c. *The board is not required to reply during public comments.*

Reports

3. Reports and comments from Directors and staff
Regarding matters appearing on the agenda; recognition of community members, or upcoming events.
4. Summary of monthly business prospect report and EDC project updates by EDC Director Robert Reynolds



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Consent Agenda

All consent agenda items are considered routine by the EDC Board and will be enacted by one motion. There will be no separate discussion of these items unless a board member requests an item be removed and considered separately.

5. Approve minutes from the August 11th and August 24, 2020 business meetings
6. Approve monthly financial statements
7. Approve quarterly investment report for period ending June 2020.
8. Approve monthly bill payments

Discussion and Action

9. Discuss scheduling a workshop with Blue Group
10. Discuss and get updates on courtesy car for the airport

Closed Executive Session

11. Closed Executive Session
 - a. Texas Government Code Sec. 551.072, Deliberations about the sale, purchase, exchange, lease, or value of real property.
 - b. Texas Local Government Code 551.087, Deliberation Regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.

Return to Open Session

12. Take action as needed on additional items from Executive Session
13. Consider re-approval of contract between EDC and Burgerworks for the cost sharing request for the offsite utilities at the new Whataburger Cleveland location under EDC's Job Creation and Retention project

Adjourn

I certify that the above agenda was posted at 1:45 pm on September 25, 2020 at City Hall, 907 E. Houston, and the agenda packet is available on www.clevelandtexas.com under Agenda Center – Economic Development.

Angela Smith, TRMC City Secretary/HR Manager

REPORTS SECTION

AGENDA ITEM #4

**SUMMARY OF MONTHLY BUSINESS
PROSPECTS and EDC PROJECT UPDATES
FROM DIRECTOR REYNOLDS**